

#plymcabinet



Democratic and Member Support Chief Executive's Department Plymouth City Council Ballard House Plymouth PLI 3BJ

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CABINET

Tuesday 28 June 2016 4.00 pm Council House, Plymouth

Members:

Councillor Bowyer, Chair Councillor Nicholson, Vice Chair Councillors Mrs Beer, Ricketts, Darcy, Jordan, Michael Leaves, Mrs Bowyer, Downie and Riley.

Members are invited to attend the above meeting to consider the items of business overleaf.

This agenda acts as notice that Cabinet will be considering business in private if items are included in Part II of the agenda.

This meeting will be broadcast live to the internet and will be capable of subsequent repeated viewing. By entering the Warspite Room and during the course of the meeting, Councillors are consenting to being filmed and to the use of those recordings for webcasting.

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Tracey Lee Chief Executive

Cabinet

I. Apologies

To receive apologies for absence submitted by Cabinet Members.

2. Declarations of Interest

Cabinet Members will be asked to make any declarations of interest in respect of items on this agenda. A flowchart providing guidance on interests is attached to assist councillors.

3. Minutes

To sign and confirm as a correct record the minutes of the meeting held on 22 March 2016.

4. Questions from the Public

To receive questions from the public in accordance with the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Plymouth City Council, Ballard House, Plymouth, PLI 3BJ, or email to <u>democraticsupport@plymouth.gov.uk</u>. Any questions must be received at least five clear working days before the date of the meeting.

5. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

6. Corporate Plan 2016 - 19

recutive will present the Corporate Plan 2016 - 19 which sets out the

Tracey Lee, Chief Executive will present the Corporate Plan 2016 - 19 which sets out the new administration's vision for the next three years – as one team serving our city.

7. Cabinet Appointment 2016 - 17

Giles Perritt, Assistant Chief Executive submitted a schedule of appointments to be confirmed by Cabinet, following the Council's Annual General Meeting held on 20 May 2016.

(Pages 5 - 14)

(Pages 15 - 16)

(Pages I - 4)

Cabinet

Tuesday 22 March 2016

PRESENT:

Councillor Evans, in the Chair. Councillor Smith, Vice Chair. Councillors Lowry, Penberthy, Coker, Vincent, McDonald, Tuffin and Jon Taylor.

Apologies for absence: Councillors Philippa Davey

The meeting started at 2.00 pm and finished at 5.00 pm.

Note: The full discussion can be viewed on the webcast of the City Council meeting at <u>www.plymouth.gov.uk</u>. At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

91. **Declarations of Interest**

There were no declarations of interest made by members.

92. Minutes

The minutes of the meeting held on 8 March 2016 were <u>agreed</u>.

93. **Questions from the Public**

There was one question from a member of the public. The questioner attended the meeting and was given the response as follows -

Question No	Question By	Cabinet Member	Subject
CQ15 2015/16	Ms Alison Casey	Councillor Jon Taylor (Cabinet Member for Transformation and Customer Services)	PCC staff contracts

I see you support for employees regarding Sunday trading – thinking they should have quality time with families. Also supporting the junior doctors having to sign new contracts to prevent weekend working.

My question – why was PCC staff forced to sign new contracts which lead them to work at the weekends?

Response

Your observation is correct, I am opposed to the government's attempts to relax Sunday trading laws, and I do indeed support our junior doctors. I would point out to the questioner that retail workers and junior doctors work at the weekends. As part of its transformation programme, the Council is modernising its services to meet the needs of its customers; this has involved making some services available at the weekend. The Council adopts the principles of collective bargaining when proposing any changes to terms and conditions of employees. No member of staff was forced to sign a new contract. The premise of your question is therefore incorrect.

CHAIR'S URGENT BUSINESS

94. Explosions in Brussels

Councillor Evans (Leader) invited the Cabinet to send thoughts and condolences to those in Brussels following the bombings which had taken place that morning. He advised that the flags outside the Guildhall were being flown at half-mast as a mark of respect.

95. History Centre update

Councillor Smith introduced and David Draffan (Assistant Director for Economic Development), Nicola Moyle (Head of Arts and Heritage), Gareth Simmons (Strategic Project Director) and Paul Brookes (Programme Director – History Centre) gave a presentation on the History Centre.

The Leader requested that the presentation be put on the Council Website and that a video of the building also be made available if possible.

The Cabinet thanked the officers involved for all of their time and effort on the project.

96. HCA Funded Aquisitions

Councillor Lowry introduced and David Draffan (Assistant Director for Economic Development), Mark Brunsdon (Strategic Project Director) and James Watt (Head of Land and Property) presented and item on Homes and Communities Agency (HCA) funded Acquisitions.

Plans for sites were outlined. These sites included Colin Campbell Court and five sites between Bath Street and Martin Street.

The Cabinet thanked officers for their work on the negotiations which would result in splendid transformations in the City Centre.

97. British Land - Drake Circus Leisure

This item was withdrawn from the agenda.

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98. **Revitalisation of Charles Cross**

Councillor Lowry (Cabinet Member for Finance) introduced and Graham Naylor (Librarian), Gareth Simmons (Strategic Project Director), James Watt (Head of Land and Property), Mark Brunsdon (Strategic Project Director) and David Draffan (Assistant Director for Economic Development) presented an item on the revitalisation of Charles Cross.

Cabinet was told about the history of the Church and the plans for the Church. Including -

- continuing to light up the church at night;
- sewing of wild poppies;
- placement of monoliths with simple explanations of the history of the monument;
- Reinstatement of talks and trails about the monument;
- new signs incorporating a poppy;
- repair works to make the structure sound;
- commissioning an artist to interpret the loss of 1178 civilian deaths in the Blitz.

Cabinet thanked the officers for their work on the project, in particular Graham Naylor for bringing the History alive during the presentation of the item.

99. **Property Aquisitions - Strategic City Sites**

Councillor Lowry (Cabinet Member for Finance) introduced the item and Mark Brunsdon (Head of Strategic Development Projects) alongside John Kinsey, Mike Easton and Matt Lederer from JLL Consultants present plans for the development of the site of the former Quality Inn Hotel.

The Leader stressed that it was vital that an exceptional offer was available in time for the 2020 celebrations.

100. Asset Investment Fund

Councillor Lowry introduced and James Watt (Head of Land and Property), Mark Brunsdon (Head of Strategic Development Projects) and David Draffan (Assistant Director for Economic Development) presented and item on the Asset Investment Fund.

Councillor Lowry advised that £25 million had been ring fenced in the Council's capital budget for investment in commercial property related activities.

The Cabinet thanked the officers.

101. Social Value and Sustainability Policy

Councillor Penberthy introduced and Sarah Gooding (Policy and Performance Assistant) presented the Social Value and Sustainability Policy.

Councillor Penberthy outlined the plan for the policy to become part of the everyday considerations of all officers and that training would be made available in order to make this culture change possible.

The Leader requested that attempts be made to turn the policy into an article suitable for distribution and to look for awards relating to the subject matter.

<u>Agreed</u> to adopt the Social Value and Sustainability Policy.

The Leader thanked the officers for the report.

102. ICT Strategy

Councillor Jon Taylor (Cabinet Member for Transformation and Customer Services) introduced and Les Allen (Head of Transformation Programme) and Giles Letheren (Delt Operations Manager) presented the ICT Strategy.

The strategy had been written in plain English and was easy to read and understand even by those who were not technically minded.

<u>Agreed</u> to endorse the ICT Strategy.

103. Pledges Sign Off

The Leader presented a report on the 50 Pledges of the Administration.

He is advised that 48 pledges had been completed and the remaining two would be completed by the following week.

The Leader ran through the pledges that had been achieved.

The Leader thanked his Cabinet Members, the Council's Management teams and every officer of the Council for all the hard work they do on a daily basis.

PLYMOUTH CITY COUNCIL

Subject:	Corporate Plan 2016-19
Committee:	Cabinet and Full Council
Date:	28 June 2016 and 11 July 2016
Cabinet Member:	Councillor Bowyer
CMT Member:	Tracey Lee, Chief Executive
Author:	Candice Sainsbury, Senior Policy, Performance and Partnership Advisor
Contact details:	candice.sainsbury@plymouth.gov.uk
Key Decision:	N/A
Part:	I

Purpose of the report:

Plymouth City Council and its partners are committed to the vision to be 'one of Europe's most vibrant waterfront cities where an outstanding quality of life is enjoyed by everyone'.

This Corporate Plan 2016-19 sets out the new administration's vision for the next three years - as one team serving our city. Building on the successes and momentum gained over recent years we will continue to drive vital work supporting growth, the integration of health and social care and transformation of the Council while raising the regional and national profile of the city.

Now recognised by 91% of its staff, the Plan retains the values which inform the way that the Council goes about its business. The simplicity of the Plan on a Page format has also been retained following local and national praise for its ability to convey a large amount of information and ambition in an easy to read way.

Through a set of themes based around Pioneering, Growing, Caring and Confident, the Corporate Plan 2016-19 demonstrates how we will deliver competent, community based Council public services to the people of Plymouth.

Supported through the Medium Term Financial Strategy and departmental business plans, this Plan reinforces the Council's commitment to working with its partners to meet the needs of the city and its citizens.

This Corporate Plan is also accompanied by a performance framework that outlines how the Plan will be delivered through a series of outcomes and priority activities. This will enable regular updates to be provided to Cabinet, and Full Council, regarding the progress being made, but is also part of our value led approach to performance management which embeds a 'goldren thread' of responsibility and accountability down to individual level.

Appended to this report are the following documents:

- The new Corporate Plan 2016-19 Plan on a Page
- The new Corporate Plan Performance Framework

The Corporate Plan 2016-19

The Corporate Plan 2016-19 will replace the previous Corporate Plan 2013- 2016 (update published September 2015). The new Plan updates the Council's direction in light of continuing budget challenges and the need to transform its services to meet needs.

It connects the Council to the city priorities outlined in the Plymouth Plan – the single strategic plan for the city; and will be cascaded into business plans and ultimately individual appraisal objectives. This report proposes the adoption of the Corporate Plan committing the Council to the values, vision and themes presented, and these are supported by a simplified and outcome focused performance framework.

Implications for Medium Term Financial Strategy and Resource Implications: Including finance, human, IT and land:

The Medium Term Financial Strategy is a core component of the Council's strategic framework and has a vital role to play in translating the Council's ambition and priorities set out in the Corporate Plan and the city's ambition in the Plymouth Plan, into action.

The current Medium Term Financial Strategy focuses on taking a view to 2019/20 of the range of major issues affecting the resources of Plymouth City Council.

Changes made in the new Corporate Plan 2016-19 will be reflected in the Medium Term Financial Strategy.

Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:

The Corporate Plan complements the Council's existing policy framework with respect to the above.

Equality and Diversity:

Where potential equality and diversity implications are identified from the implementation of any new activities arising from the Corporate Plan, assessments will be undertaken in line with the Council's policies.

Recommendations and Reasons for recommended action:

It is recommended that the Cabinet:

- 1. agrees the Corporate Plan 2016 19 and recommends it to Full Council for adoption and
- 2. notes the proposed performance framework to deliver the Corporate Plan

It is important that the Council's Corporate Plan is revised to reflect the new administration's vision and theme.

Alternative options considered and rejected:

• Failure to revise the Corporate Plan 2013-2016 would result in a reduced forward direction for the council and would not reflect the new administration's priorities.

• The Corporate Plan is a decision within the Policy Framework.

Published work / information:

Background papers:

Title	Part I	Part II	Exemption Paragraph Number						
			I	2	3	4	5	6	7
Corporate Plan 2013-16									

Sign off:

Fin	рс161 7.04	Leg	lt/258 70	Mon Off	DVS2 5873	HR		Assets		IT		Strat Proc	
Origin	Originating SMT Member: Giles Perritt												
Has the Cabinet Member(s) agreed the content of the report? Yes													

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OUR PLAN ONE CITY COUNCIL



CITY VISION Britain's Ocean City

One of Europe's most vibrant waterfront cities where an outstanding quality of life is enjoyed by everyone.

OUR VALUES

WE ARE DEMOCRATIC

Plymouth is a place where people can have a say about what is important to them and where they can change what happens in their area.

WE ARE RESPONSIBLE

We take responsibility for our actions, care about their impact on others and expect others will do the same.

WE ARE FAIR

We will be honest and open in how we act, treat everyone with respect, champion fairness and create opportunities.

WE ARE PARTNERS

We will provide strong community leadership and work together to deliver our common ambition.

OURVISION One team serving our city

PIONEERING PLYMOUTH

We will be innovative by design, and deliver services that are more accountable, flexible and efficient.

GROWING PLYMOUTH

We will make our city a great place to live by creating opportunities for better learning and greater investment, with more jobs and homes.

CARING PLYMOUTH

We will work with our residents to have happy, healthy and connected communities where people lead safe and fulfilled lives.

CONFIDENT PLYMOUTH

We will work towards creating a more confident city, being proud of what we can offer and growing our reputation nationally and internationally.

OUR THEMES

- Quality services focused on customers' needs
- Balancing the books
- New ways of working
- Best use of Council assets
- Working constructively with everyone
- Quality jobs and valuable skills
- Broad range of homes
- Increased levels of investment
- Meeting future infrastructure needs
- Green and pleasant city
- Focus on prevention and early intervention
- Keeping children and adults protected
- Inclusive communities
- Respecting people's wishes
- Reduce health inequalities
- Council decisions driven by citizen need
- Plymouth as a destination
- Improved street scene environment
- Motivated, skilled and engaged workforce
- Setting the direction for the South West

Plymouth Britain's Ocean City

www.plymouth.gov.uk/ourplan

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Corporate Plan Performance Framework

<u>Pione</u> We will be innovative b	Dur Vision eering Plymouth y design, and deliver services that are table, flexible and efficient.	Our Themes • Quality services focused on customers' needs • Balancing the books • New ways of working • Best use of Council assets • Working constructively with everyone		
Outcome	Outcome Measures	Priority Activity		
Enable quality services that are recognised as innovative; achieve value for money and exhibit an embedded customer focus.	 Improve the choice and accessibility customers have to council services by increasing the availability of digital services Maintain a high percentage of customers satisfied with our services Reduce the volume of complaints over time Increase in the (£) value of income from commercial services Maximised ROI on each commercial estate investment Scrutiny is assured that partnership working is effective 	 Quality services focused on customers' needs Implement the Customer and Service Transformation Programme Deliver the ICT Strategy Ensure all services are accessible digitally by our customers After life facilities fit for the future Balancing the books Sustainable alternative and increased sources of income New ways of working Continue to be innovative in the delivery of the Transformation programmes Implement system review methodology Deliver a service centre and associated hubs and access points Deliver Digital Plymouth Deliver the SMART Working Programme Data Play project Best use of Council assets Maintain and maximise income from commercial estate Deliver the Asset Management Plan Continue to maximise commercialisation (strategy) Working constructively with everyone. Promote the Cities of Service vision promoting volunteering, individual effort and personal responsibility Work collaboratively with the voluntary and community sector to deliver better outcomes for citizens Develop a partnership governance framework to ensure that partnerships make robust decisions, are accountable and have good governance 		

We will make o opportunities for be	Our Vision <u>Browing Plymouth</u> ur city a great place to live by creating etter learning and greater investment, with more jobs and homes.	Our ThemesQuality jobs and valuable skillsBroad range of homesIncreased levels of investmentMeeting future infrastructure needsGreen and pleasant city			
Outcome	Outcome Measures	Priority Activity			
We realise our full economic potential; out performing the region by creating quality houses and jobs with a better educated and skilled population.	 Increase the value of the City's GVA People are skilled to meet the needs of higher value jobs measured by: Increase in NVQ4 per head of population Decrease in % of residents with no formal qualifications Proportion of young people in academic years 12-14 who are in Education, Employment or Training (EET) increases Deliver 5000 new homes over next 5 years Carbon emissions are reduced GVA = Gross Value Added HoSW = Heart of the South West 	 Quality jobs and valuable skills Help to create the right conditions for economic growth Deliver the Vision for Education Plan Drive the "Building for Plymouth" initiative Prioritise the delivery of the Employment & Skills plan Broad range of homes Accelerate plans to bring empty homes back into use Focus on the delivery of the Plan for Homes Prioritise development of brownfield sites Increased levels of investment Take forward and deliver major development schemes Take forward and deliver the Plan for Investment and Infrastructure Deliver a pipeline of direct development schemes Meeting future infrastructure needs Help to secure funding for priority infrastructure projects Transform the gateways to the city Focus on proper infrastructure for community development Maximise resources available to the city Support the growth of community owned energy solutions Deliver Active Neighbourhoods Project to engage communities with their green spaces Progress strategic transport projects Deliver new community park and farm at Derriford Deliver enhancements to central park informed by the masterplan 			

Our Vision Caring Plymouth We will work with our residents to have happy, healthy and • **Outcome Measures** Outcome Improved safeguarding through increased success in achieving the "Families with a future" (Troubled Families) Outcome Framework • % of children making good progress at the 2 year old development check

- % of Special Educational Needs and Disabilities (SEND) in education, employment and training
- Numbers of carers accessing short breaks
- Timeliness of single assessments
- The proportion of people who use adult social care services who say that those services have made them feel safer and more secure
- Satisfaction rates increase among people who use adult social care services
- Reduce Delayed Transfers of Care
- Number of households prevented from becoming homeless
- Reduce the number of category one hazards • from homes
- Gap in life expectancy between most and least deprived areas
- Self reported wellbeing percentage with a low satisfaction score reduces
- Participation in sports activities per 1000 population

Our Themes

- Focus on prevention and early intervention
- Keeping people protected
- Inclusive communities
- Respecting people's wishes
- **Reduce health inequalities**

Priority Activity

Focus on prevention and early intervention

- Deliver the Integrated Commissioning strategies
 - Deliver the Wellbeing Plan
 - Deliver the Community Plan
 - Deliver the Children and Young People Plan
 - Deliver the Enhanced and Specialised Care Plan
- Deliver the Children, Young People and Families Service Improvement Plan
- Deliver the Alcohol Plan
- Create and deliver the Plan for Sport

Keeping people protected

- Deliver the Enhanced and Specialist Commissioning Plan
- Deliver the Safeguarding Improvement Plan for Adults and Children
- Agree and deliver the Community Safety Plan
- Improving guality of care through the Quality and Improvement Plan

Inclusive communities

- Deliver the Welcoming City Action Plan
- Deliver Housing Delivery Plan

Respecting people's wishes

• Deliver the Dementia Friendly Action Plan

Reduce health inequalities

- Deliver the Child Poverty Action Plan
- **Deliver Thrive Plymouth**

connected communities where people lead safe and fulfilled lives.

Children, young people

and adults live in healthy,

safe and aspiring

communities and are

supported by high quality

health and care services

for those who need it

when they need it.

We will work towards proud of what we c	Our Vision <u>nfident Plymouth</u> a creating a more confident city, being an offer and growing our reputation ally and internationally.	 Our Themes Council decisions driven by citizen need Plymouth as a destination Improved street scene environment Setting the direction for the South West Motivated, skilled and engaged workforce 			
Outcome	Outcome Measures	Priority Activity			
A city with an outstanding reputation where people choose to live, work and visit	 Plymouth is recognised as a great place to live and visit evidenced through: an increase in population visitor numbers increase visitor spend increases Citizens have a positive impact on their community, neighbourhood and city through (adult) residents volunteering at least once per month Numbers of local communities benefitting from non Council grant funding Voter turnout exceeds previous turnout City congestion is reduced below the national average Residents are satisfied with the condition of roads and pavements in the city The city's reputation as a leading green city increases through: Improved recycling rates Less waste goes to landfill Reduced rail journey times between Plymouth/London Highly engaged Council staff promote the city and Council 	 Council decisions driven by citizen need Deliver the Community Engagement Plan Complete the Intelligent Organization Project Devolved budgets to councillors Enhance the budget setting process in collaboration with residents Plymouth as a destination (Mayflower 400) Deliver the Mayflower National Trail Support Destination Plymouth to deliver the Visitor Plan Support the Culture Board deliver the Vital Sparks Culture Strategy Deliver waterfront Renaissance Deliver project to enhance Plymouth Sound as a key asset for Plymouth Improved street scene environment Ensure that the city is kept moving Improve our pavements (Improvement Programme) Deliver the Plymouth Waste (Strategy) Plan Introduce an initiative to tackle littering Setting the direction for the South West Strengthen Plymouth's role in the region through the delivery of priority actions identified in the Plymouth Plan Continue to fight to secure better alternative rail and improved road link Take a lead role in the new Combined Authority and deliver a Devolution Deal fit for the city Motivated, skilled and engaged workforce Deliver the People Strategy 			

Cabinet: 28 June 2016



Report of Giles Perritt, Assistant Chief Executive Council Leader: Councillor Bowyer

A number of appointments to various bodies were submitted to the Annual Meeting of the City Council subject to confirmation by Cabinet at its first meeting of the municipal year -

Subject to approval at the Annual Meeting of the Council, Cabinet are recommended to confirm the following appointments –

	Organisation	Members	Appointments 2016/17
I	Bus Lane Adjudication Service Joint Committee	Cabinet Member with responsibility for transport	Councillor Ricketts
2	PATROL (Parking and Traffic Regulations outside London) Adjudication Joint Committee	Cabinet Member with responsibility for transport	Councillor Ricketts
3	Plymouth Urban Fringes Development Plan	Two councillors – posts of Leader and Deputy Leader	Councillor Bowyer
	Document Joint Member Panel		Councillor Nicholson
4	Plymouth Science Park Ltd: Board of Directors	Cabinet Member with	Councillor Bowyer
		authority to vote at the AGM	Officer – David Draffan, Assistant Director for Economic Development
5	Heart of the South West	Cabinet Member with	Councillor Bowyer
	Local Enterprise Partnership Community Interest Company	responsibility for economic development	Deputy – Tracey Lee, Chief Executive
	Set up by statute		
6	Heart of the South West Local Transport Board	Cabinet Member with responsibility for transport	Councillor Nicholson
7	Plymouth Growth Board	Cabinet Member with responsibility for economic development / regeneration	Councillor Bowyer
8	Plymouth Culture Board	Cabinet Member with responsibility for culture	Councillor Jordan
9	Plymouth Sports Board	Cabinet Member with responsibility for sport	Councillor Jordan

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	Organisation	Members	Appointments 2016/17
10	Safer Plymouth Partnership Board Set up by statute	Cabinet Member with responsibility for community safety	Councillor Downie
11	Plymouth Children and Young People's Partnership Set up by statute	Cabinet Member with responsibility for children and young people	Councillor Mrs Beer
12	Plymouth Children's Safeguarding Board	Cabinet Member with responsibility for children and young people	Councillor Mrs Beer
13	Plymouth Adult Safeguarding Board Set up by statute	Cabinet Member with responsibility for adult social care	Councillor Mrs Bowyer
14	Destination Plymouth Board External body	The Leader is the appointed Director. The Cabinet Member with the responsibility for leisure represents the Council at Board Meetings	Councillor Jordan
15	Plymouth Waterfront Partnership Board	Leader/Cabinet Member	Councillor Bowyer - Leader
16	Plymouth Waterfront Partnership Advisory Board External body	Three ward councillors from the St Peter and the Waterfront and Sutton and Mount Gould Wards	Councillors Dann, McDonald and Penberthy
17	City Council Investment Board Advisory group to the Leader	Leader / Deputy Leader and Cabinet Members with responsibility for finance, education and transport	Councillor Bowyer (Leader) Councillor Nicholson (Deputy Leader)(substitute) Councillor Ricketts (Cabinet member for Transport and Housing Delivery) Councillor Darcy (Cabinet Member for Finance / ICT) Councillor Mrs Beer (Cabinet Member for Children and Young People)
18	Plymouth City Centre Company	Fixed term for 4 years (reviewed annually)	Councillor Darcy